



Financial Letter of Agreement

Dear Parent / Legal Guardian(s):

At the time of your child's admission, the weekly tuition due is \$ _____.

This fee is due every Monday morning in advance of services regardless of whether your child is in attendance or not. If payment is not made by Tuesday at 9 am, you will be charged a \$25 late fee. I would ask that you contact me should you not be able to comply with the terms outlined in your Parent / Center Agreement.

Failure to communicate with me regarding late tuition may result in immediate dismissal from the Center. The Child Development Center is under no obligation to provide child care services unless payment is made in advance.

Please sign and return this document along with your child's admission papers. This document will be placed in your child's permanent record.

Child's Name: _____ Date of Birth: _____

Admission Date: _____

Mother / Legal Guardian Signature: _____

Date: _____

Father / Legal Guardian Signature: _____

Date: _____

Somer Spencer
 Accountant